



## PATIENT SCHEDULING INSTRUCTIONS FOR DIRECT SCREENING COLONOSCOPY

You have been referred to Montrose Surgical Associates for a screening colonoscopy. Please visit [www.montrosesurgical.com](http://www.montrosesurgical.com) to access and complete all necessary items listed below. *Once all of the following items have been completed and provided, your procedure may be scheduled by calling 970-249-4321.*

GENERAL,  
VASCULAR,  
ENDOCRINE  
& THORACIC  
SURGERY

SPECIALISTS IN  
LAPAROSCOPIC  
SURGERY

611 E. Star Ct. Suite A  
Montrose, CO 81401

Ph 970.249.4321  
Fx 970.249.2339

### ABOUT THE PROCEDURE

- Watch the Colonoscopy video explaining the procedure
- Review the colonoscopy prep instructions. *You must follow these instructions exactly to ensure your colon is cleared of fecal matter for a successful procedure. If your colon is not sufficiently prepped, the procedure may be cancelled or incomplete*
- Read the Colonoscopy Information Sheet
- Review the list of exclusion criteria for direct colonoscopy. If you have any of the listed conditions or symptoms, you do not qualify for direct colonoscopy and will require a consultation with the surgeon before your procedure is scheduled

### REQUIRED PAPERWORK

You must complete the patient registration packet and provide all of the following necessary information before your procedure will be scheduled. *Return paperwork to Montrose Surgical Associates at 611 E. Star Ct, Suite A in Montrose, CO 81401 or fax to 970-249-2339.*

- Complete Patient Registration Packet (print from [www.montrosesurgical.com](http://www.montrosesurgical.com))
  - Patient Registration Form
  - Medical/Surgical/Family history Form
  - Allergies and Medications Form
  - Sign Acknowledgement of Receipt of the privacy policy
  - Sign Acknowledgement of Receipt of the financial policy
- Provide a copy of your photo ID (driver's license or other ID)
- Provide your current active medical insurance card
- Provide copies of your last colonoscopy report and pathology report (if biopsies were done at your last colonoscopy)

### SCHEDULING YOUR PROCEDURE

- Once you have completed and provided all of the above items to Montrose Surgical Associates, **you will need to call 970-249-4321 to schedule your procedure (ask for the colonoscopy scheduler).** You are responsible for initiating the scheduling process. *Referrals are valid for 6 months from the date received.*

### CANCELLATION POLICY

In order to prevent short-notice cancellations resulting in empty procedure slots, a \$50 rescheduling fee will be incurred if you cancel or call to reschedule less than two weeks prior to your scheduled procedure date. Exceptions apply for emergencies and illness.

### INSURANCE BENEFITS FOR SCREENING COLONOSCOPY

Screening colonoscopies are done to evaluate for colon polyps when no bowel symptoms are present (such as blood in the stool, change in bowel habits, anemia, or changes in weight). Procedures in asymptomatic patients with a personal or family history of colon polyps or cancer are considered to be screening. Colorado law requires insurance coverage for screening colonoscopy. You should contact your insurance company to ensure that you meet their requirements for coverage of your screening colonoscopy.